



In the Northern Health region events of all sizes require a COVID-19 Safety Plan. All event organizers, hosts, staff, and volunteers must be familiar with this plan and it should be posted/made available for reference during the event. As per the Northern Health Order, approval of your plan is not required. It is Northern Health’s expectation that the event organizer plans an event that is safe and prevents transmission of communicable diseases including COVID-19. Plans may be submitted to Northern Health by email to [php@northernhealth.ca](mailto:php@northernhealth.ca).

Please refer to Gathering and Events COVID-19 Order for Northern Health Authority for the definition of an “event”.

**Section 1 – Overview of Event**

<b>Event name:</b>	
<b>Purpose of event (type of event i.e. concert, wedding, fundraiser, etc.):</b>	
<b>Event lead (organizer) name, contact number, and email:</b>	
<b>Event host company/organization (if applicable):</b>	
<b>Location (name and address of venue):</b>	
<b>Event type (indoor, outdoor, flow through, or sports):</b>	
<b>Date(s):</b>	
<b>Start and end times:</b>	
<b>Expected attendance (#):</b>	
<b>Washrooms provided (yes/no, #):</b>	<input type="checkbox"/> Yes, Number: <input checked="" type="checkbox"/> No
<b>Food and/or drink service: (yes/no, self-serve?)</b>	<input type="checkbox"/> Yes, Self-Serve <input type="checkbox"/> <input checked="" type="checkbox"/> No



**Section 3 – Reducing overcrowding and congregation**

Measures must be taken to reduce the amount and duration of close contact between participants. This includes, but is not limited to, measures to avoid overcrowding and congregation at entrances and exits, in areas where lines form (i.e. washrooms, ticket sales, food and drink vendors, etc.), other areas where congregation is likely inside or outside the venue (i.e. designated smoking areas, etc.).

**Describe the control measures that will be used to prevent overcrowding congregation between participants (i.e. physical barriers, signs, directional indicators, etc.)**

**Section 4 – Physical Distancing**

Event venue must allow for at least 2 metres of physical distance between participants at all times. Participants must be guided/assisted to maintain 2 metres of physical distancing throughout the duration of the event if they are not seated.

**Describe the control measures and tools that will be used to maintain physical distancing (i.e. physical barriers, signs, directional indicators, etc.)**



**Section 7 – Communication & Enforcement**

**Describe any signage or public messaging related to COVID-19 prevention measures that will be posted at the event or in event advertisements**

**Describe how the event will be monitored for compliance with this plan and the expectations of staff/volunteers to address noncompliance**